



Enrolment Policy

Ratified by School Council: N/A

Review Date: October 2022

Rationale

Wedge Park Primary School is committed to providing an efficient process of enrolment that satisfies the Department of Education and Training (DET) guidelines and supports the needs of students, parents/guardians and the school.

Scope

The aim of the policy is:

- To ensure Wedge Park Primary School complies with the DET enrolment policy and guidelines.
- To ensure Wedge Park Primary School enrolls eligible students, maintains enrolment records and discharges its custodial role.
- To manage the enrolment procedures of students wishing to attend the school in an open and transparent way.

Implementation

The Department's Placement Policy embeds the legal entitlement for students to enrol at their designated neighbourhood school, and to enrol at another school if there is sufficient accommodation. Please read the DET policy here for further information.

<https://www.education.vic.gov.au/school/principals/spag/participation/Pages/placement.aspx>

Right to attend the designated neighbourhood school

Eligible children and young persons have the right to be admitted to their designated neighbourhood government school.

A student's designated neighbourhood school is generally the school that is nearest the student's permanent address as determined by the school zone. The website [Findmyschool.vic.gov.au](https://www.findmyschool.vic.gov.au) provides guidance on which school zone a student's permanent residence is located within.