

Student Leadership



HELP FOR NON-ENGLISH SPEAKERS

If you need help to understand the information in this policy, please contact Wedge Park Primary School on 03 9743 7595 or wedge.park.ps@education.vic.gov.au.

PURPOSE

The purpose of the Student Leadership policy is to outline Wedge Park Primary School's requirements and expectations for all Student Leadership positions.

Every child has the potential to be a leader. It is important to provide a variety of environments and experiences so that students can fulfil their leadership potential. The school has a commitment to encouraging and developing leadership qualities in all students by providing a range of formal and informal opportunities. Student voice acknowledges that students have unique perspectives on learning, teaching, and schooling, and should have the opportunity to actively shape their own education.

Student voice is students actively participating in their schools, communities and the education system, contributing to decision making processes and collectively influencing outcomes by putting forward their views, concerns and ideas. Student voice allows students to engage, participate, lead and learn. Students are encouraged to nominate for the different formal student leadership roles with a variety of responsibilities across the school. These positions provide students with opportunities to develop confidence and independence to experience risk-taking in a supportive environment.

This policy aims to:

- select students who display leadership qualities and school values (Respectful, Responsible, Learner) to represent the school as School / House Captains and / or Student Representative Council (SRC)
- provide opportunities for these specific students to further develop leadership and public speaking skills
- enable all students to have input into the school decision making processes.

SCOPE

Students are expected to comply with this Student Leadership policy both during the application process and while holding a leadership position at the school.

IMPLEMENTATION

In Term 4 students nominate for positions of School Captains, Vice School Captains, House Captains, Vice House Captains. This is listed below:

School Captain:	2 students (Future Year 6 student)
Vice School Captain:	2 students (Future Year 6 student)
House Captain:	2 students per house (Future Year 6 student)
Vice House Captain:	2 students per house (future Year 5 student)

In Term 1, the following year, students nominate for SRC positions. This is listed below:

SRC:	1 student per class in years 3 to 6
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* We aim for a gender balance where possible, this will be based on the leadership qualities within the pool of applicants.

SCHOOL CAPTAINS

- All Year 5 students will have the opportunity to nominate for School Captain
- The Inclusion and Wellbeing team will email out a list of applicants
- Nominated students will share their speeches with the Years 4 and 5 cohorts
- Year 4 and 5 students will vote for their preferred captain (3 votes to their preferred, 2 votes for the next in line and 1 vote for their 3rd choice)
- Votes will be collected using a Google Form and will be reviewed by members of the Inclusion and Wellbeing team
- Students will be shortlisted according to the number of votes received
- Students who have not shown suitable leadership qualities but who get the highest count will be eliminated. This decision will be made in consultation with relevant school staff who have knowledge of the students. Students will not be informed of these decisions
- Shortlisted students will have an interview with some members of the Principal Team and Inclusion and Wellbeing team. This will be an opportunity to share their ideas and clarify any questions they have
- Teachers nominated for reference checks will be asked for their opinion on the students ability to display the school values and be a positive role model. They will also be asked if they have any other information for consideration
- The final decision will be made by the Principal Team after the completion of all the interviews
- Parents of the elected students will be notified and encouraged to attend the final assembly
- Captains and Vice Captains will be presented their badges at the December whole school assembly. Badges must be worn at all times

HOUSE CAPTAINS

- All Year 4 - 5 students will have the opportunity to nominate for House Captain (future year 6) or Vice House Captain (future year 5)
- The Inclusion and Wellbeing team will email out a list of applicants
- Nominated students will share their speeches with the Years 4 and 5 cohorts
- Year 4 and 5 students will vote for their preferred House Captain (3 votes to their preferred, 2 votes for the next in line and 1 vote for their 3rd choice)
- Votes will be collected using a Google Form and will be reviewed by members of the Inclusion and Wellbeing team
- Students who have not shown suitable leadership qualities but who get the highest count will be eliminated. This decision will be made in consultation with relevant school staff who have knowledge of the students. Students will not be informed of these decisions
- Where possible the male and female Year 5 student (future year 6) with the most votes will be House Captain and the Year 4 (future year 5) male and female student with the most votes being the Vice House Captain. However, depending on the quality of the applications, it may need to be two students of the same gender
- Parents of the elected students will be notified and encouraged to attend the final assembly
- Captains and Vice Captains will be presented their badges at the December whole school assembly. Badges must be worn at all times

STUDENT REPRESENTATIVE COUNCILLORS

- All students in Year 2 to 5 (future year 3 to 6) will have the opportunity to nominate for Student Representative Councillor
- Students who nominate will present a short speech to their class
- Each student will vote for their preferred class SRC (3 votes for their preferred, 2 votes for the next in line and 1 vote for their 3rd choice)
- Votes will be collected using a Google Form and will be reviewed by members of the Inclusion and Wellbeing team
- Students who have not shown suitable leadership qualities but who get the highest count will be eliminated. This decision will be made in consultation with relevant school staff who have knowledge of the students. Students will not be informed of these decisions
- The student with the most votes will then be elected Student Representative Council representative for their classroom
- Parents of the elected students will be notified and encouraged to attend the next assembly
- Student Representative Councillors, will be presented their badges at the next whole school assembly. Badges must be worn at all times

Students selected:

- Are excellent representatives of the school
- Model leadership qualities and school values throughout the year
- Are able to make public speeches on behalf of the school
- Are willing to give up break times to support school events and planning

Successful candidates are required to sign and uphold the Student Leadership Agreement, along with a parent/guardian and an Assistant Principal. The agreement also outlines the process for removal of student leadership roles.

COMMUNICATION

This policy will be communicated to our school community in the following way:

- Available publicly on our school's website
- Available on the school's staff website
- Hard copy available from school administration upon request

POLICY REVIEW AND APPROVAL

Policy Last Reviewed	October 2025
Consultation	N/A
Approved by	N/A
Next scheduled review date	October 2029